



Upgrading Windows Home license to Windows Education

Background

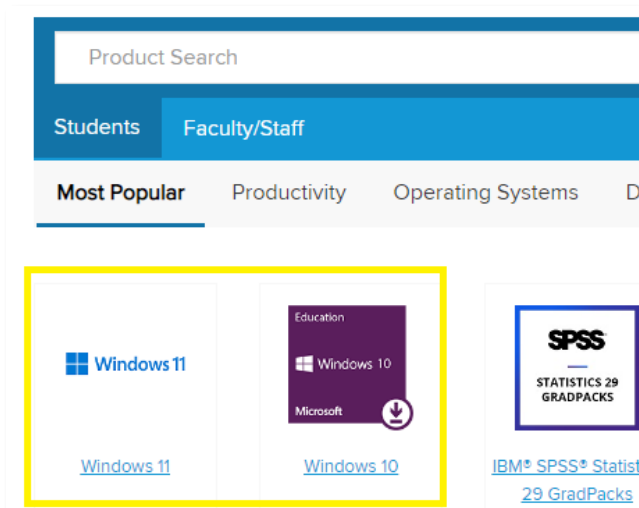
To support the installation of all Mater Dei College software onto your child's device, it needs to be running an 'edition' of Windows other than "Home" edition. Some vendors supply the "Home" edition with devices to reduce costs.

As your child is a student at Mater Dei College, they are eligible for a free upgrade to the Windows Education edition.

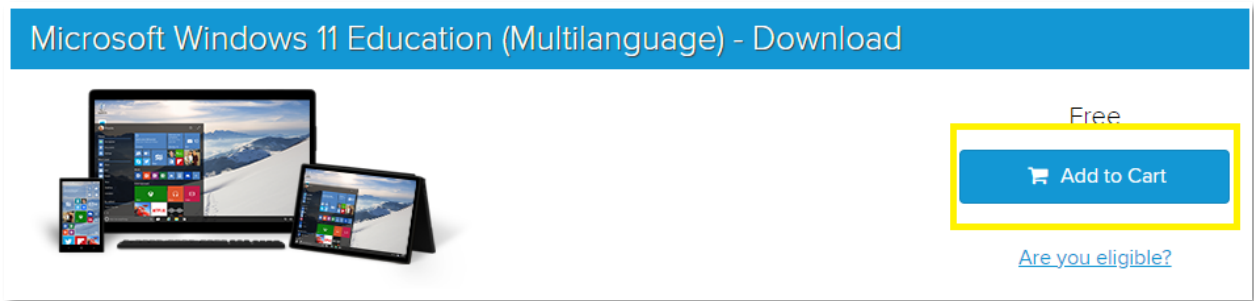
Instructions

Obtaining a Windows Education product key

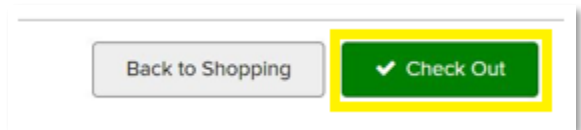
On the student device in a web browser visit <http://CEWA.onthehub.com>, where you may be prompted to sign in. If so, use the student's CEWA email address and password. Select either the Windows 10 or Windows 11 option, depending on your version of Windows.



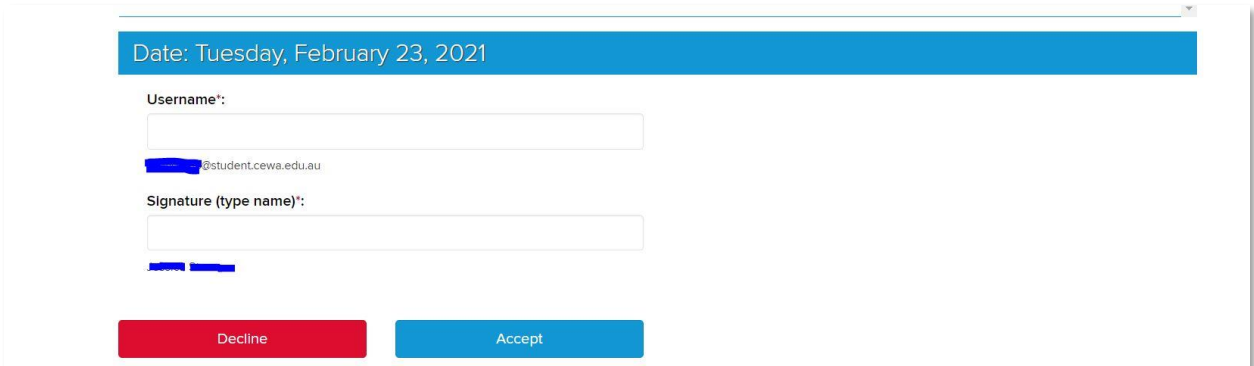
Click *Add to Cart*.



A popup box will appear. Scroll down and click the *Check Out* button.

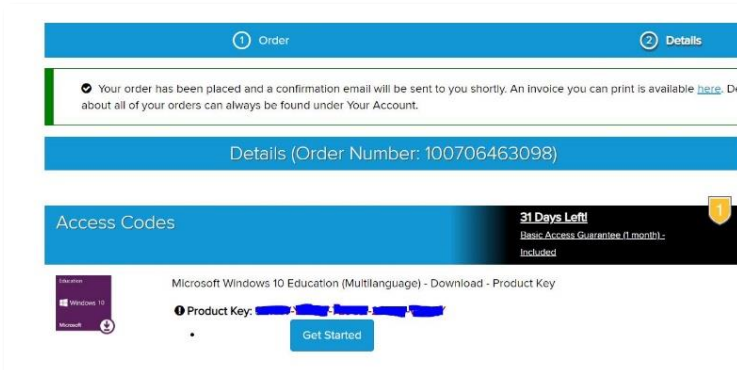


Scroll down the page to the *Username* and *Signature* fields. Enter your student CEWA email address in the *Username* field, and in the *Signature* field type in the student's first name and surname, then Click *Accept*.



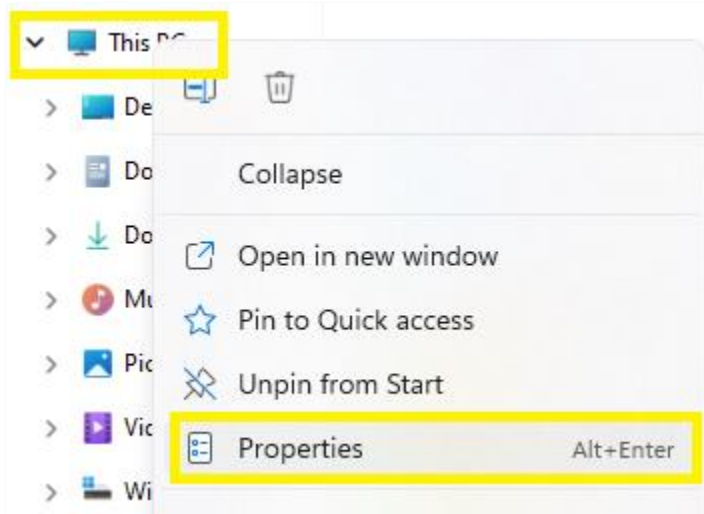
Another popup box confirming your order will appear. Please wait until the 20-character Product Key is displayed. Copy the key **and keep it in a safe place**.

A confirmation email will be sent to the student email address.

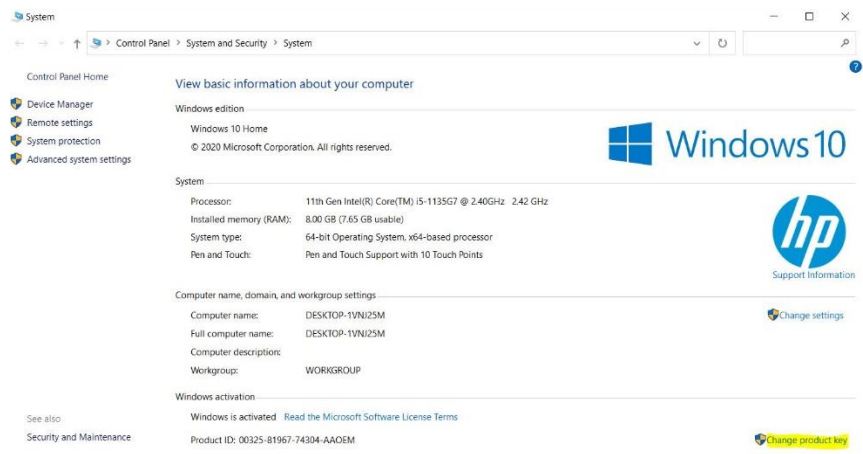


Applying the Windows Education product key

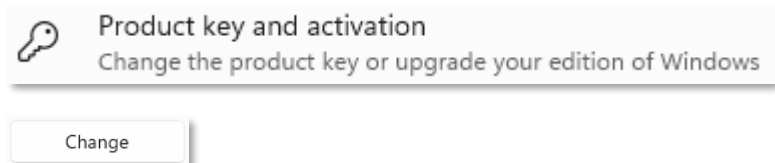
Open “Windows Explorer”, right click *This PC*, and click *Properties*.



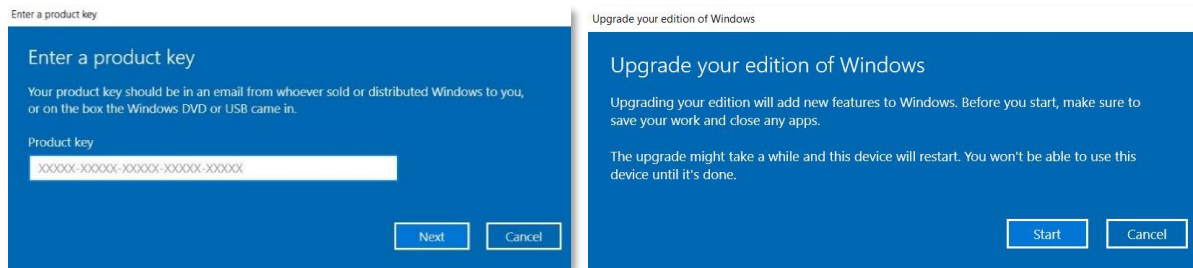
Windows 10: click *Change product key*.



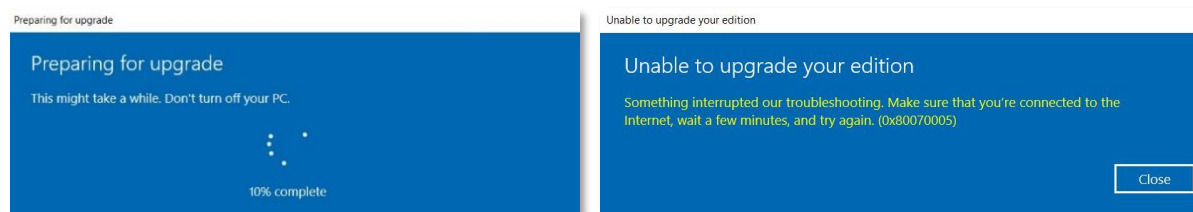
Windows 11: click *Product key and activation* then click *Change*.



Copy/paste the product key that you received into the *Enter A product Key* box, click *Next* then click *Start*.



Allow the progress screen to prepare the upgrade. You may also be presented with “Unable to upgrade your edition”, which is ok to ignore. Click Close and then restart your device to finish upgrading your license to Windows 10 Education.



Once logged back in, open Windows Explorer, right click *This PC* and select *Properties*. Then confirm under the Windows Edition section that it displays Windows 10 Education.

Finally, open the Workspace ONE Intelligent Hub app and do a Sync to automatically trigger the missing windows applications to install on the device. You may have to do the sync twice to be sure.

For assistance, please do not hesitate to contact the Mater Dei College IT Department.

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