



## MATER DEI COLLEGE How to re-charge Trans-Perth Smart-rider

### Background

Mater Dei College supports cashless payments at our Clothing Store and also at our Cafeteria, these facilities are made available by My Student Accounts (MSA) using features available in the students' TransPerth Smartrider card.

These cards can be recharged via **two** methods;

- Use of cash or credit card in person at Mater Dei College Student Services building using the MSA Touchscreen Kiosk
- Use of credit card via the Mater Dei College MSA Web Portal

**Note:** This method of recharging the card is purely for purchases at Mater Dei College and is in no way related to the Transperth function of the Smartrider. If card is lost/stolen a replacement card can be issued by visiting Mater Dei College Student Services, once a replacement card is issued the previously funds will be transferred to the new card.

### Recharging the card via the MSA Touchscreen Kiosk

- 1.) Visit MDC Student Services Building.
- 2.) MSA Touchscreen Kiosk is located at the entry to the building
- 3.) Swipe TransPerth Smartrider
- 4.) Follow on screen prompts to load cash or credit card funds onto TransPerth Smartrider

### Recharging the card via the Mater Dei College MSA Web Portal

- 1.) Open a web browser on your computer and go to: <https://msa.mdc.wa.edu.au> , **Note:** https:// not http://
- 2.) The following login will appear. Please enter your students credentials in the fields. They are the same as the username and password they use to login at school

my student account  
Administration

**My Student Account Login**

Username:

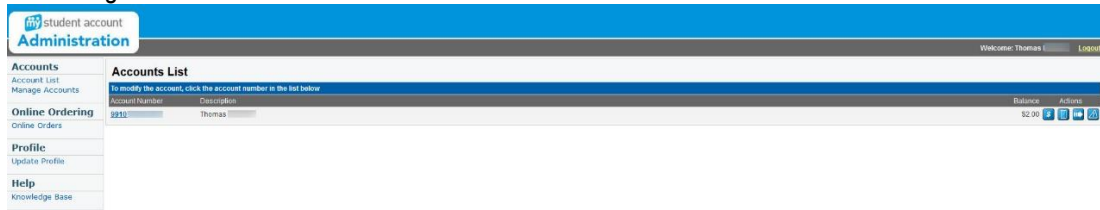
Password:

Login

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- The next screen will show the Students details and the current balance available for use at Mater Dei College



- Press the blue \$ icon next to the current balance, this will allow you to recharge your card with funds



- Enter the amount you would like to recharge your card with

### Account Recharge

Enter the amount of the account recharge

Recharge Amount:  \$

(minimum \$1.00)

- Enter your payment details for your credit card and press the Process Payment button. The process is now complete and the funds can be used at the Mater Dei College Cafeteria or Clothing Store

### Account - Recharge/Payment

Please verify all details before you process the credit card payment

Amount	\$10.00
Account Number	9910720024349
Amount To Pay	\$10.00

Enter your credit card details

Card Type:

Name on Card:

Credit Card Number:

Card Verification Number:  [What's this?](#)

Card Expiry Date (month / year):  /

- If you would like to check your balance the Cafeteria or Clothing Store staff can tell you the current balance. Alternatively you can swipe your card at the MSA Touchscreen Kiosk and it will show you your balance also.