



## HASS and Economics Teacher

### PASTORAL CARE

The subject teacher will demonstrate pastoral care of his/her students by:

- Attending to the needs of each student and the group as a whole.
- Exercising duty of care through effective, professional supervision.
- Maintaining constant supervision of a group for which responsibility has been allocated.
- Treating students with the respect to which their God-given dignity entitles them.

### DISCIPLINE

The subject teacher will play a vital role in the discipline process by:

- Emphasising and fostering self-discipline.
- Encouraging a positive attitude and positive behaviour in students.
- Ensuring that students are aware of minimum expectations in terms of behaviour.
- Dealing appropriately with individuals and groups whose behaviour or attitude is not acceptable.
- Following the College's stated policy and procedures by referring students to appropriate staff when necessary.

### TEACHING

The subject teacher is responsible for:

- Programming for a particular course which is being taught.
- Planning thoroughly for each lesson.
- Presenting material in a manner such as will interest students and enhance learning.
- Assessing student performance formally in accordance with College policy.
- Completing the formal process of reporting to parents in accordance with College policy.
- Contacting parents, at other than formal reporting times, when a student's performance, achievement, attitude or behaviour is a cause for concern.
- Meeting deadlines set by subject area/College administration.
- Keeping up to date with developments in the subject area.
- Asking for professional assistance when appropriate.
- Acting upon professional advice when appropriate.
- Maintaining appropriate confidentiality in all matters relating to the College.
- Punctuality in regard to professional life.
- Complete reports accurately
- The ability to teach in another area would be an advantage.

### OTHER AREAS

The subject teacher is required to:

- Be in attendance from 8.15 am to 4.00 pm and be available for a variety of staff meetings up to 5 pm on nominated days.
- Ensure that the classroom and its equipment are treated with respect by students and that the teaching area is neat and tidy when vacated.
- Attend to the pastoral care of colleagues (eg. communal worship, loyalty, social activities).
- Maintain a manner of life which reflects an adherence to and support for the beliefs, teachings, values, and attitudes of the Catholic Church and stated Vision, Aims and Goals of Mater Dei College.
- Adhere to a standard of dress consistent with the stated requirements of the College.
- Carry out homeroom duties in accordance with College Policy.
- Practices carried out within the faculty are in accordance with relevant occupational health and safety guidelines.

### Requirements:

- A 'Working with Children' check and Educational Police History Check is required



- Current TRB registration
- National Police Clearance will be required by the commencement of employment
- Under-graduate degree in applicable area
- Graduate Diploma in Secondary Education or equivalent.