



STUDENT DRIVER GUIDELINES

The Guidelines outline the requirements for student drivers, their parent/carers and passengers.

1. Any student of legal driving age who intends to drive to school, either on a regular basis or occasionally, must comply with the *Student Driver Guidelines*.
2. Student vehicles must be deemed to be roadworthy, licensed and comprehensively insured at all times. P-plates must be displayed at all times.
3. Student drivers and their parents/carers are required to complete a Parent Permission and Student Agreement Form and lodge this form with Administration. If the application is successful the student may commence driving their vehicle to and from school.
4. Students are to only use their vehicle for travelling to and from school. Students are not permitted under any circumstances to drive from the school grounds during the day.
5. Passengers, who intend to travel with a student driver either on a regular basis or occasionally, must complete or lodge a Passenger Permission Form with Administration.
6. Students are not permitted to carry other students as passengers to and from school without a Passenger Permission Form being completed and lodged by their parent and the passenger's parent. The school has a policy that, unless there are exceptional circumstances, no more than one passenger should travel with the driver.
7. Students are required to adhere to all road rules and drive in a safe and responsible manner.
8. Students are to only use their vehicle for travelling to and from school. Students are not permitted to go to their vehicle during the school day.
9. The school does not have space available for student parking. Consequently no student is permitted to park their vehicle within the school grounds.
10. Under no circumstances can students, once at school, transport other students in their vehicles when travelling to and from any school program or event.
11. If any of these requirements are disregarded, the student will have an appropriate sanction applied which may include, but is not restricted to, a warning, after school detention or suspension. The student's parents will be notified and appropriate student sanctions will apply.
12. If the school becomes aware that a student driver has broken road rules or driven in an unsafe or irresponsible manner, the Police may be notified.



STUDENT DRIVER GUIDELINES

Any student of legal driving age who intends to drive to and from the school, either on a regular basis or occasionally, must comply with the Student Driver Guidelines and is required to complete the Parent Permission and Student Agreement Form, Vehicle Parking Permission Form and if necessary, ensure the Passenger Permission Form is also completed.

1. Students are required to adhere to all road rules and drive in a safe and responsible manner.
2. Student vehicles must be deemed to be roadworthy, licensed and comprehensively insured at all times. P-plates must be displayed at all times.
3. Student drivers, a parent/guardian and, if relevant, the parent/guardian of any passenger, must sign the Parent Permission and Student Agreement Form.
4. Students are to only use their vehicle for travelling to and from school. Students are not permitted under any circumstances to drive from the school grounds during the day.
5. Students cannot drive their vehicle to school until the Vehicle Parking Permission *Form* has been lodged and processed by Administration. If the application is successful a Vehicle Parking Permit will be issued. There is no financial charge for the parking permit. Parking spaces are limited. Year 12 Students will be given preference.
6. A Vehicle Parking Permit must be displayed on the dashboard of the vehicle. Students must park only in the designated parking areas and not in other areas of the school. (Motorcycles, scooters and mopeds are not required to display the permit.)
7. The school takes no responsibility for damage to vehicles whilst on or in the vicinity of the school grounds.
8. Students are not permitted to carry other students as passengers to and from school without the written permission of their parent/guardian and the passenger's parent/guardian. The school has a policy that, unless there are exceptional circumstances, no more than one passenger should travel with the driver.
9. Students are required to notify the school of any passenger who may be travelling with them to and from school. Passengers must lodge a Passenger Permission Form with Administration.
10. Any unsafe driving or riding behaviour or breaches of the road rules will be reported to the Police.
11. Students must notify the school if their licence is suspended or cancelled.

If any of the above requirements are not followed, the student will have an appropriate sanction applied which may include but is not restricted to: a warning; after school detention; suspension; or withdrawal of the student's right to park at the school.



STUDENT DRIVER GUIDELINES

It is the policy of this school to control the use of vehicles by students during school hours (8:00am to 4:00pm).

We believe that we act with the full support of parents in controlling the use of vehicles and accordingly we seek parent support in the following requirements.

1. Any student with a current and valid licence may drive a vehicle to and from school provided the appropriate form outlining parental consent (Parent Permission and Student Agreement Form) has been received by the Principal and consent is given. The consent is valid for a school year, from February to December.
2. We will provide parking space for students' vehicles if space is available. We will advise from time to time what space is available, depending on building programmes, etc. Students must park in the designated space in the grounds and display a Vehicle Parking Permit at all times. Motorbikes, scooters and mopeds are exempt from displaying the permit.
3. Students' vehicles may not be used for any purpose other than to drive to and from school. Vehicles may not be used for driving to any organised activity during school hours, such as excursions or sport. If the student must use their vehicle during school hours for a private reason, a note of parental consent on the day will be required and further permission will be at the school's discretion.
4. Students are not permitted to travel as passengers in a motor vehicle unless the appropriate form outlining parental consent (Passenger Permission Form) has been received. The consent will be valid for the period nominated, and/or only the particular driver(s) nominated.

It is our practice to advise parents should we learn of any breach of the above requirements.



PARENT PERMISSION AND STUDENT AGREEMENT FORM

This form is to be completed and signed by:

- The parent/guardian of the student driver or rider; and
- The student driver or rider.

PARENT/GUARDIAN PERMISSION

I/We give permission for _____ (student name) to drive to school. He/she will drive the following vehicle(s):

Make/Model: _____ Colour: _____ Registration: _____

Make/Model: _____ Colour: _____ Registration: _____

Signature of Parent/Guardian: _____ Date: _____

PARENT/GUARDIAN PERMISSION FOR STUDENT TO DRIVE TO SCHOOL WITH STUDENT PASSENGER

My son/daughter _____ (student name) has my permission to carry the following passengers (include siblings) in the registered vehicle(s), provided these students have written permission from their parent/guardian.

Student name: _____

If more than one (1) passenger, details need to be listed on the reverse of this form and the express permission of the Principal is to be sought and to be given before the ferrying of passengers may commence.

Signature of Parent/Guardian: _____ Date: _____

* *I am aware of the Student Driver Guidelines.*

STUDENT DRIVER AGREEMENT

I agree to adhere to the Student Driver Guidelines regarding students driving to school, and carrying passengers.

Signature of Student: _____ Date: _____

SCHOOL TO COMPLETE THIS SECTION

Approved By: _____

Signature: _____ Date: _____

Note: A photocopy of the student's current driver's licence must be attached to this form.



STUDENT DRIVER AGREEMENT FORM

This form must be completed and signed by the student driver or rider.

I agree to adhere to the Student Driver Guidelines regarding students driving or riding to school and carrying passengers.

Vehicle details

Make/Model: _____ Colour: _____ Registration: _____

Signature of Student: _____ Date: _____

SCHOOL TO COMPLETE THIS SECTION

Approved By: _____

Signature: _____ Date: _____

Note: A photocopy of the student's current driver's licence must be attached to this form.



**PASSENGER
PERMISSION FORM**

This form must be completed by a parent/guardian of any student intending to travel to and/or from school as a passenger of a student driver of this school.

I give permission for:

Student Passenger Name: _____

Date of Birth: _____

Emergency Contact Details: _____

Class Teacher: _____

To travel with:

Student Driver: _____

We accept all conditions as detailed in the school's Student Driver Guidelines.

Parent/Guardian Name: _____

Parent/Guardian Signature: _____ Date: _____

Student Passenger Name: _____

Student Signature: _____ Date: _____

SCHOOL TO COMPLETE THIS SECTION

Approved By: _____

Signature: _____ Date: _____



VEHICLE PARKING PERMISSION FORM

This form must be completed and lodged with the Principal prior to a Vehicle Parking Permit being issued.

Student

Student Name: _____

Student Signature: _____ Date: _____

Parent/guardian

Parent/guardian Name: _____

Parent/guardian Signature: _____ Date: _____

*** In signing this form, we accept all conditions outlined in the school's Student Driver Guidelines.

Description of Vehicle

Vehicle Registration Number: _____ Colour: _____

Make and model of Vehicle: _____

Vehicle Registration Number: _____ Colour: _____

Make and model of Vehicle: _____

Note: The student must register all vehicles that he/she intends to drive to school on this form.

SCHOOL TO COMPLETE THIS SECTION

Approved By: _____

Signature: _____ Date: _____