



Please note: References to “MacBook” refer to any Mater Dei College owned Apple MacBook laptop and associated peripherals loaned to a student.

## 1. Parties To Whom These Terms And Conditions Apply

These terms and conditions apply to the student intended to be issued with a College MacBook and his/her parents/guardians. A College MacBook will not be issued to the student until these terms and conditions have been accepted by both the student and his/her parents/guardians.

## 2. Ownership

The College owns the MacBook and loans it to the student. The MacBook remains the property of the College at all times throughout the loan period.

## 3. Purpose

Loan of the MacBook is for the exclusive use of the student in support of their learning.

## 4. College Policies

The student agrees to fully support the College in the implementation of rules, policies and procedures relating to student use of a MacBook as documented on the College website.

## 5. Loan MacBook Care

Students are responsible for the care of the MacBook as per the Mater Dei College website.

The student must use a carry bag to protect the MacBook whilst carrying, transporting and using the laptop. The carry bag must be suitably designed for the specific MacBook that is loaned and may be provided either by the student or by Mater Dei College.

The student agrees to take the MacBook to the College IT Department immediately in the event that it is not operating correctly, any part of it is broken or it sustains any form of damage. This is especially important in the case of screen damage.

## 6. Modifications

The MacBook configuration, hardware and software shall not be altered, added to or modified in any way by any person other than the College IT Department. Installation of any form of games is strictly prohibited.

## 7. Maintenance and Re-imaging

At the request of the College the student will be required to return the MacBook to the College IT Department at anytime. If a recall is activated during the term of the loan the College will return the MacBook to the student at a scheduled time in the future.



## 8. Term of the Loan

The College may terminate the MacBook loan, without notice, if in the opinion of the College there is a serious breach of these Terms and Conditions or any related College policies.

When the term of the MacBook loan expires or is terminated, the student shall immediately return the MacBook to the College library. Upon return the MacBook will be checked for damage and, if damage has occurred, appropriate actions will be taken as under "Damage or Loss of Equipment" further in this document.

If the MacBook has not been returned to the College within seven days of expiration of the MacBook loan, the student's parent/guardian will be invoiced the cost to replace the MacBook.

## 9. End of School Year

At the end of the School Year all MacBook Hire agreements expire and the MacBook must be returned to the College. A new Agreement will be required for any subsequent years that the student attends the College. Once a new Agreement is signed and approved the MacBook will be available on the 1st day of the School Year.

## 10. Damage Or Loss Of Equipment

All costs incurred by the College for the repair or replacement of a MacBook will be charged by the College as an excess to parents. The charge may be for the cost of repair to the damage or the excess of \$500, that is applied to the insurance claim.

In the event of non-compliance of agreed responsibilities, the College may review the student's continued participation in the MacBook loan program.

Any software or hardware issues, vandalism, damage, loss or theft of the MacBook must be reported immediately to the school.

In the case of loss or suspected theft, a parent/guardian should lodge a report with the nearest police station. It is important that the following be recorded and provided to the school:

- the crime report number;
- the name of the police officer who took the report.

In both cases, a witnessed statutory declaration should be provided to the school.

## 11. Payment Terms

Any amount due to the College by the parents/guardians pursuant to these Terms and Conditions are payable within seven days of request by the College. A MacBook will only be released on loan from the library upon confirmation of payment.

## 12. Changes To Terms and Conditions

These terms and conditions may be updated or amended by the College from time to time. The College shall communicate any such updates or amendments to students and parents/guardians via direct communication and the College website.